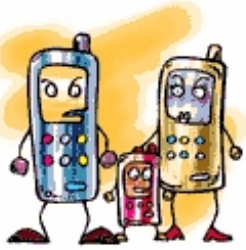


## Three-Way Calling

Now you can make your plans in one call, rather than three or four. With **THREE-WAY CALLING**, you can get everybody on the phone at the same time.

*To add a third person to your call....*

- First, depress the switchhook\* for about one second. This will place the person you're talking with on hold.
- Listen for dial tone. Then dial the third person you want to join the conversation. (You can use **SPEED CALLING** codes if you have this feature.)
- When the third person answers, you can talk privately with this person before making the call a three-way conversation.
- To make the call a three-way conversation, depress the switchhook\* for about one second to add the person you have on hold. Your three-way call is now underway.



*To disconnect the third person....*

- Depress the switchhook\* for about one second. You'll now have only the original party on the line.

-or-

- If either of the two parties hang up, you may continue talking with the remaining party.

*To disconnect completely....*

- *Simply hang up.*

**\* The switchhook is that round, flat, or square button the handset pushed down when you hang up the phone. Your phone is "off the hook" when the button is up.**

## Speed Calling 8

Now you can reach those you call frequently, whether local or long distance, by dialing only one or two digits. With **SPEED CALLING 8**, you program your phone to dial a complete number in response to a one or two-digit code dialed by you. It's especially useful for emergency assistance numbers, when time is critical.

You can select either a short list of eight telephone numbers (**SPEED CALLING 8**) or a long list of 30 telephone numbers (**SPEED CALLING 30**). If you have opted for **SPEED CALLING 8**, but want to be able to speed dial more numbers, just call and let your telephone company know. They can easily add **SPEED CALLING 30** to your line.

*To program or change your **SPEED CALLING 8** list....*

- Lift the handset and listen for dial tone.
- Dial \*74 and listen for a special "beep-beep" dial tone.
- Dial one of the eight one-digit speed codes (2-9).
- Dial the number you wish to speed call. (For long distance entries, remember to include the "1" and the area code.)
- Press the pound "#" button.
- Listen for two "beeps" which indicate that your number has been entered. Then hang up.

Repeat the above steps for each speed code entry you wish.

*To use your **SPEED CALLING 8**...*

- Lift the handset and listen for dial tone.
- Dial the appropriate one-digit speed code (2-9).
- Press the pound "#" button.
- Your call is dialed automatically.

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*The  
Residential  
Features*

## Call Forward

Now when you are away from home, your calls can be automatically sent to you. With **CALL FORWARD**, there is no need to leave messages about where you are or reveal any forwarding numbers.

*To forward your calls....*

- Lift the handset and listen for the dial tone.
- Dial \*72 and listen for a special "beep-beep" dial tone.
- Now, dial the number where you want your calls to be forwarded. (You can use Speed Calling codes if you have this feature.)
- The **CALL FORWARD** feature is in effect when someone answers at the forwarding number.

If there is no answer at the forwarding number, or if the line is busy, hang up the phone and repeat the steps above. If you do so within two minutes, you'll hear two "beeps" indicating your **CALL FORWARD** feature is now working.

Once you've activated **CALL FORWARD**, one short ring will occur each time a call is forwarded. You can still make out-going calls from this phone.

If you wish to change or deactivate the number to which your calls are being forwarded, just deactivate the feature (see below), then follow the steps above to forward your calls to a new destination.

*To deactivate **CALL FORWARD**....*

- Lift the handset and listen for the dial tone.
- Dial \*73 and listen for a special "beep-beep" dial tone.
- Hang up. The feature is no longer in effect, and calls will ring to your phone.

## Home Intercom

With **HOME INTERCOM**, no matter where you are -- in the house, the garage, the barn, or a home business office-- you can reach anyone near an extension phone by dialing your own phone number.

### *To use HOME INTERCOM....*

- Lift the handset and listen for dial tone.
- Dial your own phone number. You will hear a busy signal.
- Hang up, and the phone will begin to ring. When the ringing stops, pick up the phone again and you will be connected to any of the parties who picked up an extension phone.
- When you hang up the phone, the **HOME INTERCOM** feature is disconnected.
- **Please note** - this feature will not work with voice mail.



## Call Waiting

Now while talking on the phone you won't miss another call. With **CALL WAITING**, a special tone alerts you to an incoming call when you are on the phone; the caller hears only a normal ring. You can then place your current call on temporary hold and answer the new call.

Plus, with **CANCEL CALL WAITING** assigned to your line, you can eliminate **CALL WAITING** for the duration of a call. This is especially useful for those times when you don't want your call interrupted or when you are using a computer on the line.

### *Here's how you are alerted by CALL WAITING....*

- When you're on the phone, a "beep" tells you a second call is waiting. Only you hear the beep.
- If you don't answer the call within 10 seconds, another "beep" reminds you it's there.
- The second caller hears only the normal ringing tone.

### *To answer the second call....*

- Depress the switchhook\* for about one second to place your call on hold.
- You are automatically connected with the second caller.

### *To alternate between calls....*

- Depress the switchhook\* for about one second to alternate between calls.
- Each of your conversations is private and cannot be heard by the other caller.

### *To end either call....*

- Simply hang up.
- Your telephone will ring.
- When you answer it, you'll be connected with the other caller. The call you disconnected will no longer be on the line.

## Cancel Call Waiting

Now when you have a call that you don't want interrupted, you can prevent a second call from breaking into your line. To **CANCEL CALL WAITING**, simply dial an access code prior to placing your call. If you have **THREE-WAY CALLING**, you can **CANCEL CALL WAITING** during a call.

In either case, the cancel request stays in effect for the duration of the call and any incoming calls receive a busy signal. The feature is especially helpful if you use a computer to send or receive data transmissions through your phone line.

### *To CANCEL CALL WAITING before calling....*

- Lift the handset and listen for dial tone.
- Dial the deactivation code \*70, and listen for a special "beep-beep" dial tone. (On a rotary dial phone, dial 1170.)
- Now, dial the number you wish to call. When you disconnect your call, **CALL WAITING** is automatically reactivated.

### *To CANCEL CALL WAITING during a call....*

- You must have **THREE-WAY CALLING** to **CANCEL CALL WAITING** during a call.
- Place your current call on hold by depressing the switchhook\* for one second.
- Listen for dial tone, then dial the deactivation code \*70 and listen for a special "beep-beep" dial tone. (On a rotary dial phone, dial 1170.)
- Depress the switchhook\* for one second and return your call.
- When you disconnect your call, **CALL WAITING** is automatically reactivated.